

# 5-503 Reporting instructions.

- (a) *Spare parts breakout screening report.* Using the format in Exhibit IV, provide the following—
- (1) Enter reporting activity name, fiscal year, and period ending.
  - (2) For each AMC/AMSC listed, enter the number of different NSNs for which screening was completed during the period. Show zeros where applicable. This should be done for both full and limited screening.
  - (3) Report the total costs of the breakout program incurred for the period. Although this will be primarily labor costs, it should also include appropriate prorated costs of ADP services, office overhead, data retrieval service costs, etc. (see 3-303.5).
- (b) *Spare parts acquisition report.* Using the format in Exhibit V, provide the following:
- (1) Enter reporting activity name, fiscal year, and period ending.
  - (2) For each AMC/AMSC listed, enter the number of different NSNs purchased during the current fiscal year and their extended dollar value.
  - (3) Report the actual breakout program savings or cost avoidances as measured by completed acquisition (not anticipated acquisitions). Price differentials should be measured on each acquisition where a breakout action has taken place. They should equal the difference between the previous contract unit price and the current contract unit price, times the number of units purchased.

## EXHIBIT I—VALID AMC/AMSC COMBINATIONS

### Acquisition Method Code (AMC)

AMSC	0	1	2	3	4	5
A	X	o	o	o	o	o
B	X	o	o	o	o	o
C	X	o	o	o	o	o
D	X	X	X	o	o	o
G	X	o	o	X	X	X

H	X	o	o	o	o	o
K	X	o	o	o	o	o
L	X	o	o	o	o	o
M	X	o	o	o	o	o
N	X	o	o	o	o	o
O	o	X	X	X	X	X
P	X	o	o	o	o	o
Q	X	o	o	o	o	o
R	X	o	o	o	o	o
S	X	o	o	o	o	o
T	X	o	o	X	X	X
U	X	o	o	o	o	o
V	X	o	o	o	o	o

Z	X	0	0	0	0	0
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### X = INVALID COMBINATIONS

### FLOW CHART

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graph TD
    LDF[Local Data Files] --> A1
    CDF[Central Data Files] --> A1
    OID[Other Input Data] --> A1
    A1[1. Assemble available data package.] --> A2[2. Are Govt Rights in Data established by available package?]
    A2 -- Yes --> A3[3. Is the data package sufficient, accurate, and legible?]
    A2 -- No --> A10[10. Code AMC 3, 4 or 5 as applicable.]
    A3 -- Yes --> A4[4. Is design stable for anticipated acquisition lead time?]
    A3 -- No --> A10
    A4 -- Yes --> A8[8. Can part be acquired without qualification or other approval testing?]
    A4 -- No --> A5[5. Is a satisfactory part now being produced?]
    A5 -- Yes --> A6[6. Can part be manufactured without special tooling or other special equipment?]
    A5 -- No --> A10
    A6 --> A7[7. Can the Government or a new source be responsible for quality assurance?]
    A7 -- Yes --> A8
    A7 -- No --> A10
    A8 -- Yes --> A9[9. Code AMC 2.]
    A8 -- No --> A10
    A9 --> A11[11. Establish date for next review.]
    A10 --> A11
  
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EXHIBIT IV—SPARE PARTS BREAKOUT SCREENING REPORT

SPARE PARTS  
BREAKOUT  
SCREENING  
REPORT

Report Activity \_\_\_\_\_ Fiscal Year \_\_\_\_\_ Period Ending \_\_\_\_\_

NUMBER OF  
NSNs

AMC/AMSC	LIMITED SCREENING	FULL SCREENING	TOTAL SCREENING
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\*1G Only  
1  
\*\*2G Only  
2  
3  
4  
5

TOTAL

SPARE PARTS  
BREAKOUT  
PROGRAM COSTS  
\$ \_\_\_\_\_

\* Excluded from  
AMC 1 data

\*\* Excluded from  
AMC 2 data

EXHIBIT V—SPARE PARTS ACQUISITION REPORT

SPARE PARTS  
ACQUISITION  
REPORT

Report Activity \_\_\_\_\_ Fiscal Year \_\_\_\_\_ Period Ending \_\_\_\_\_

PURCHASE  
MADE

AMC/AMSC	NUMBER OF NSNs	EXTENDED DOLLAR VALUE
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\*1G Only  
1  
\*\*2G Only  
2  
3  
4  
5

TOTAL

SPARE PARTS  
BREAKOUT  
PROGRAM  
SAVINGS OR  
COST  
AVOIDANCES  
\$ \_\_\_\_\_

\* Excluded from  
AMC 1 data

\*\* Excluded from  
AMC 2 data

**Parent topic:** [SPARE\\_PART\\_5 —REPORTING SYSTEM](#)